



\_\_\_\_\_  
Project Title

\_\_\_\_\_  
Building Permit Number

\_\_\_\_\_  
Project Address

## **LETTER OF PLAN REVIEW AND AGREEMENT FOR SOIL AND FOUNDATION FIELD OBSERVATION**

This letter shall be signed by all parties named below prior to issuance of Building Permit.

- I. The soil/geotechnical aspects of plans, details, and specifications have been reviewed by the Geotechnical Engineer of Record and substantially conform to the recommendations in the project soils report. The following plans have been reviewed:

Plan Page \_\_\_\_\_ Rev. \_\_\_\_\_ Dated \_\_\_\_\_ Add. Plan Page \_\_\_\_\_

Plan Prepared by (company) \_\_\_\_\_

- II. The owner/developer has retained the Geotechnical Engineer of Record to perform soils site observation and provide the City with written interim(s) and final observation report in accordance with the following items:

- A. Owner/developer and/or contractor will notify the Geotechnical Engineer to perform all required soil site observations.
- B. Prior to requesting a foundation inspection to the City, the owner/developer or contractor will provide the City with written field report by the Geotechnical Engineer who prepared the project soils investigation stating the following:
1. The building pad was prepared and compacted in accordance with the project soils report, plans and specifications.
  2. The foundation and/or pier excavation, depth and backfill materials, and drainage (as applicable), substantially conform with the project soil report and approved plans.
- C. Prior to final inspection for any building or structure, the owner/developer or contractor will provide the City with a written final report (in accordance to the attached City forms) by the Geotechnical Engineer of Record, who prepared the project soil investigation stating soil/geotechnical aspects of the completed pad, foundation, finished grading (excluding elevation), drainage, and associated site work (as applicable) substantially conform to the approved plans, specifications and investigation report.

\_\_\_\_\_  
Owner/Developer  
(Name & Company, Print & Sign)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Contractor  
(Name & Company, Print & Sign)

\_\_\_\_\_  
Date

ACCEPTED BY:

\_\_\_\_\_  
Project Geotechnical Engineer  
(Name & Company, Print, Sign & Stamp)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Date



*Development & Environmental Services Department*  
*Building & Safety Division | Plans & Permits*  
39550 Liberty Street, P.O. Box 5006, Fremont, CA 94537-5006  
510 494-4460 *ph* | [www.ci.fremont.ca.us](http://www.ci.fremont.ca.us)

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### **LETTER OF PAD AND FOUNDATION FIELD OBSERVATION\***

This form shall be completed by the owner/developer or contractor and Geotechnical Engineer of Record who prepared the project soils investigation report prior to requesting a foundation inspection by the City:

1. The building pad was prepared and compacted in accordance with the project soils report, plans, and specifications.
2. The foundation and/or pier excavation depth, trench and wall backfill materials, compaction and drainage (as applicable) substantially conform with the project soils report and applicable approved plans.

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Owner/Developer or Contractor  
(Name, Company, Print & Sign)

Date

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Project Geotechnical Engineer  
(Name & Company, Print, Sign & Stamp)

Date

ACCEPTED BY:

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Building Official

Date

\*This letter may be substituted by an equivalent letter substantially stating the same and containing ALL the above information, statements and signatures.



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### **LETTER OF FINAL SOILS OBSERVATIONS\***

This form shall be completed and signed by the owner/developer or contractor and Geotechnical Engineer of Record who prepared the soil investigation report prior to requesting a final inspection by the City.

The soil/geotechnical aspects of completed pad, foundation, finished grading (excluding elevation) drainage, and associated site work (as applicable) substantially conforms to the approved plans, specifications, and project soil investigation report.

\_\_\_\_\_  
Owner/Developer or Contractor  
(Name, Company, Print & Sign)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Project Geotechnical Engineer  
(Name & Company, Print, Sign & Stamp)

\_\_\_\_\_  
Date

ACCEPTED BY:

\_\_\_\_\_  
Building Official

\_\_\_\_\_  
Date

\*This letter may be substituted by an equivalent letter substantially stating the same and containing ALL the above information, statements and signatures.